



Karachi Neighborhood Improvement Project

OUTLINE OF TORS & INSTRUCTIONS FOR CONSULTING FIRMS

for Submission of

EXPRESSION OF INTEREST

Consultancy Services for Monitoring & Evaluation (M&E)

AUGUST, 2018

Project Implementation Unit - KNIP
C-49, Block 2, Clifton KARACHI, Pakistan



PART - I

1. PROJECT BACKGROUND

Karachi dominates the economic and demographic landscape of Sindh Province. The city is the economic hub of the country, contributing around 15 percent to the national GDP. The city's population grew from 11.3 million in 1998 to an estimated 22-24 million today, primarily through migration. This has led to significant changes in the ethnic composition of the city, with major impacts on politics, social fabric, and governance.

In 2015-2016, the World Bank (WB) prepared a Karachi City Diagnostic (KCD), an unprecedented endeavor to collect comprehensive data on the city's economy, livability, and key urban infrastructure. The KCD provides an overview of the challenges and opportunities facing the Karachi Metropolitan Region and estimates investment levels needed to bridge the infrastructure gap and improve the metropolitan region's economic potential. The findings and recommendations of the Diagnostic were corroborated by an extensive series of stakeholder consultations involving government counterparts, civil society and academia, the private sector, and women's groups. These consultations emphasized the need for a sustained and long-term engagement to support the city's transformation.

The KCD estimated that at least US\$9 billion will be needed in the next 10 years to close the city's infrastructure gaps. Karachi is one of the least livable cities in the world, performing poorly on all indicators of municipal services and dimensions of livability, health, environment, safety, and education.

The KCD suggested that the city's needs and challenges must be framed within its complex political and social landscape. In this context, transforming Karachi into a livable, inclusive, resilient, and productive megacity cannot be achieved through any single project or intervention. In light of the depth and scale of the city's challenges (in term of policy reforms, institutional governance, and infrastructure needs) and the Bank's renewed involvement in Karachi, a dual-track approach for Bank engagement has been discussed and agreed on with the relevant Government tiers. Therefore, the proposed project serves as a strategic entry point for reengagement by the Bank and a building block for a long-term partnership in Karachi.

2. PROJECT DESCRIPTION

The development objective of Karachi Neighborhood Improvement Project for Pakistan is to enhance public spaces in targeted neighborhoods of Karachi and improve the city's capacity to provide selected administrative services.

The project comprises three components:

- 1) Public Spaces and Mobility Improvement in Selected Neighborhoods.
- 2) Support to Improved Citizen Services and City Capacity Development.
- 3) Support to Implementation and Technical Assistance.

The first component, Public Space and Mobility Improvements in Selected Neighborhoods, aims to enhance the usability, safety, and attractiveness of public spaces; improve mobility and



pedestrian access to key destinations; and improve traffic safety in public spaces in three targeted neighborhoods of Saddar downtown area, Malir, and Korangi. This component is divided into three sub-components as follows:

- (i) Saddar Downtown Area Revitalization;
- (ii) Malir Area Road and Public Spaces Enhancement; and
- (iii) Korangi Neighborhood Mobility Improvements.

The second component, Support to Improved Administrative Services and City Capacity Development, aims to improve selected administrative services to ease doing business in Karachi, lay the foundations for better city management, and support the sustainability of Component 1 investments. This component is divided into two sub-components as follows:

- (i) Automation of construction permits and business registration in Karachi; and
- (ii) Laying the foundation for better city management.

The third component, Support to Implementation and Technical Assistance, will finance technical assistance and advisory services to the project implementation unit (PIU) and the Karachi Transformation Steering Committee (KTSC), including project management and coordination costs associated with project implementation; consultancy services for feasibility, conceptual, and detailed designs, safeguards instruments for subprojects, and the preparation of follow-on operations; and consultancy services for the preparation of a study on parking management in Saddar downtown.

The Project was approved on 15 June 2017 and will be closed on 30 November 2021. The total cost of the Project is US\$ 98 million.

3. CONSULTANCY OBJECTIVE

The objective of this Consultancy is to assist KNIP to track implementation progress, implementing agency performance and results, to enable them to track physical and financial progress of the Project.

The Consultancy will enable monitoring activities and evaluating performance of the Project Activities during the project duration and provide the inputs for the Result Framework which includes Project Activity Indicator, Baseline Indicator, End-Target, Data Source/ Methodology and Responsibility for Data Collection.



PART - II

4. SCOPE OF CONSULTANCY SERVICES

The assignment includes consultancy services over a 3-year period. The consultants would be required to field a multi-disciplinary team of senior, mid-and junior-level professional staff and support staff. International experience is not considered essential. A core team will be assigned to work with PD PIU at Karachi.

The scope of the consultancy services is as under:

1. The Consultant will put in place the necessary mechanisms in coordination with KNIP-PIU to develop Comprehensive M&E Framework and Project Monitoring Information System (PMIS) for collecting field data for mid-term and end of project impact evaluation.
2. The Consultant will develop a robust methodology for calculating/measuring the indicators in Result Framework.
3. The Consultant will prepare a *baseline* for various indicators to have a meaningful impact evaluation at the later stage.
4. The PMIS shall enable the stakeholders to access and view the necessary Project Progress, Monitoring and Evaluation Reports through KNIP-PIU website.
5. The M&E Consultant shall also develop tools for data collection and evaluation. This shall include presentation of data in a meaningful and easily comprehensible format.
6. The consultant shall monitor and evaluate the physical progress of the project on an ongoing basis, and all the project areas must be monitored. Specific areas to cover are to:
 - Develop monitoring plan that will include specific indicators and parameters for site visits and facilitation as well as for assessing project progress;
 - Implement the Monitoring Plans developed;
 - Ensure to have qualified staff to perform project site visits;
 - Continuously cross check the milestones achieved with the ones agreed in the contracts;
 - Provide timely, relevant and verified project level information to the PD, PIU (KNIP);
 - Regularly meet with the Project team when required to update them on the progress, findings, and challenges faced by the Project, and provide recommendations where necessary to improve project implementation;
 - Progress against agreed work plans and deliverables.
7. The M&E Consultant shall periodically evaluate and map the physical progress of the project activities with expenditure billed by the Project Construction Consultants based on the completion stage.
8. The M&E Consultant during monitoring the project performance and impact will also closely monitor and assess the environmental and social management plans (ESMPs),



resettlement action plans (RAPs) and gender action frameworks, during and after construction.

9. The M&E Consultant shall perform Mid-Term Evaluation of the project to ascertain the outcome, success level and impact of the project on stakeholders, based on the indicators listed in the Results Framework. The periodic Evaluation and Impact Assessment Reports shall also include Beneficiary Perception Survey.

The M&E Consultant shall document and disseminate lessons learned from project design and implementation, to support ongoing adjustments and corrections in sub-project design.

Detailed Terms of Reference are attached with this REoI



PART – III

5. GENERAL INSTRUCTIONS

1. The PIU invites eligible consulting firms/ Joint Venture(s) with specific and proven competence and experience to indicate their interest in providing the services. Eligible firm(s) should submit Expression of Interest (EOI) in English language along with relevant complete details of the qualification and experience requested under Part-II.
2. Interested consulting firm(s)/ Joint Venture(s) must provide information indicating that they are qualified to perform above services (e.g. descriptions of similar assignments, value of previous assignments, experience under similar conditions, availability of appropriate professionals etc.).
3. In accordance with World Bank's Procurement Regulations, an association of consultants can take either be in the form of joint venture (JV) or a sub-consultancy. Therefore, the consultant submitting their Expression of Interest in association should clearly mention whether their association is a Joint Venture or Sub-consultancy. Moreover, under JV, each partner has to be reasonably qualified to take over the responsibilities and role of any of the partners in case one of them fails to perform or withdraws. Thus, the experience of all the firms in the JV will be considered for evaluation. In case of Sub consultancy association, the Lead Firm must be clearly mentioned in the EOI.
4. A consulting firm(s)/ Joint Venture(s) will be selected in accordance with the procedures set out in the World Bank's Procurement Regulations for Investment Project Financing (IPF) Borrowers (July 2016). The selection of the consultants will be made following "Quality & Cost Based Selection (QCBS)" method.
5. It is expected that the interested firm(s)/ joint venture(s) will have expertise in the full-cycle project design, implementation, supervision and monitoring support areas of urban infrastructure development, public space and mobility improvement, capacity development in urban administrative services, technical assistance on vehicles parking management and automation of utility tax collection & complaint handling systems and capacity building and training of departmental staff.
6. The consultant should ensure that all submitted information is correct. An EOI containing significant omissions/errors may not be considered. An EOI with mis-presentation of facts may be rejected at any stage till award of assignment.
7. If the EOI consists of more than one volume, the applicant must clearly number the volumes constituting the EOI and provide an indexed table of contents for each volume. All documents should be securely bound.



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8. World Bank's Procurement Regulations for Investment Project Financing (IPF) Borrowers (July 2016) can be perused at the website: www.worldbank.org/procure



PART – IV

6. SHORTLISTING CRITERIA

The shortlisting criteria are as under:

No.	Criterion
1.	Track Record: Corporate Capacity (Core business, number of offices and years in same business, years in Urban sector).
2.	General experience of providing services in Infrastructure Development under urban setting. Five (05) development projects during last Ten (10) years are required.
3.	Relevant experience of M&E Services of at least three (03) similar projects such as municipal streets, urban roads and public space improvement during last ten (10) years.
4.	Overall managerial capacity (Core managerial and technical staff)

7. ESSENTIAL INFORMATION REQUIRED FROM THE APPLICANTS

1. Name, address, Phone, Fax and E-mail address along with postal and telegraphic address for the head office, branch offices and contact personnel;
2. Certificate of Registration of the firm as Legal Entity;
3. Firm(s)/ joint venture(s) name, address, copy of the Registration Certificate with relevant professional bodies of the concerned Government, supported by latest/ updated renewal, Country of Operations (if the firm is registered and operating in several countries). Memorandum/ Article of Association/ Partnership Deed or Joint Venture Agreement (if applicable) etc.;
4. Names and short CVs of principals, proprietor, managing director, partners and directors, including their individual copy of the Registration Certificate with relevant professional bodies along with updated renewal;
5. Details of the technical personnel available with the firm either as permanent staff or retainer consultants with their indicative qualifications and expertise, briefly. Staff detailed CVs are not required at this stage;
6. Sound financial position with documentary evidence in the form of last three years audited financial accounts' statement of the firm/joint venture members;
7. National Tax Number of the firm/joint venture/consortium members;



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8. Data Sheets of relevant (similar and specific experiences) assignments/works, duly substantiated, by the firm(s)/ Joint Venture(s) members either completed or in progress, with the following details for last ten (10) years:
 - a) Name of the Project;
 - b) Cost of the Project;
 - c) Name and address of the Client;
 - d) If case of association of Consultant(s), the type of association i.e. either JV or sub-consultants be mentioned clearly along with names and address of all the partners;
 - e) Consultancy services rendered along with the Start & Completion Date;
 - f) Cost of the consultancy service;
 - g) A firm, which was a partner in a previous joint venture(s), should furnish a statement providing details of work, component of works performed individually and its over-all share (percentage) in the works performed by the joint venture.
 9. Any additional documents to support relevant experience of firm(s)/ Joint Venture(s);
 10. List and status of litigation/arbitration by the firm or any member of the joint venture(s) against a client, if any;
 11. Affidavit from all the participating partners of the association confirming that: (a) applicant firm(s)/ joint venture(s) have never been blacklisted by any International, Government/ Semi Government Organization and (b) All the information provided by the applicant firm(s)/ joint venture(s) is correct.

Any further information/clarification may be sought from the following address:

PROJECT DIRECTOR

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